

## CURRICULUM VITAE

### PERSONAL INFORMATION



**Ivaila Ivailova Aleksova**

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**Sex F | Date of birth 11/06/1985 | Nationality Bulgarian**

### EDUCATION AND TRAINING

**21.09.2014-15.03. 2016**

**Research student at Waseda University, Department of Asian Studies, Japan**

Focus on UN peace building, International development policy , humanitarian crises

**01.02.2013-15.04.2016**

**PHD candidate;**

Sofia University 'St. Kliment Ohridski'; International relations and political studies at the Faculty of Philosophy;

Topic: 'The politics of Japan in peace-building' (2000-2014)

**01.09.2013-06.2014**

**MA in History and Contemporary development of Japan, China and South Korea**

Sofia University 'St. Kliment Ohridski'

Thesis topic: Peace keeping operations-Japanese politics

Master degree

**01.09.2010-30.08.2011**

**MA in European Union Studies, Faculty of Humanities**

Master degree

Leiden University, The Netherlands-program in English language

History of European integration, Economics of European integration, EU law, ESDP, Russia and EU, Implementation of European policy

**01.10. 2005- 01.12. 2009**

**BA in International relations, Faculty of Law**

Bachelor degree

Sofia University 'St. Kliment Ohridski'

Theory and History of International relations and foreign policy, conflict management, international security, economics, theory of law

**1999-2004**

**Secondary education with intensive studying of Japanese language**

**18<sup>th</sup> high school of Secondary education "William Gladstone**

Japanese language, English language, obligatory subjects (maths, history, geography, etc.)

## WORK EXPERIENCE

15.09.2013-15.02.2014

### Committee of the Regions, Brussels

sector EU institution

**Main activities** : drafting speeches at the Plenary sessions of CoR, preparing calendar of regional and local elections and data bases, working in the documentation center of CoR, attending conferences at various EU institutions, helping promoting library activities through website and advertising materials

**Function:** Trainee Registry Unit

23.09.2011-22.06.2013

### Deltastock Ltd., Sofia, Bulgaria

sector private FX company

**Main activities** communicating in English with the British branch of the company (Delta Financial Markets) based in the United Kingdom, processing payments via Internet banking-including clients' withdrawals and deposits and providing support to the clients in relation to their deposits and withdrawals; accounting; elaborating reports of balances, clients' assets reports, clients' reconciliation procedures, etc.

**Function:** Back office assistant at Accountant Department

10.09.2006-01.09.2010

### United Nations Youth Association of Bulgaria

sector local NGO

**Main activities** Organizing projects and activities involving educating and informing Bulgarian citizens about the role and functioning of the United Nations  
-coordinator of Model United Nations conferences  
project manager of EU YiA project in Bulgaria "Walk in my shoes", 2008 project and co-organizer of multilateral youth exchange "Conjunktion, 2008"

**Function:** Coordinator of UN clubs networks

20.03.2010-01.08.2010

### Safe cap, Sofia, Bulgaria

Providing technical support via phone or mail in English and French

sector private FX company

01.11-01.12 2008

### Internship in the Ministry of Foreign Affairs in Bulgaria-Asia Directorate

Sofia

elaborating short reports on the topic-Japan's role in International terrorism, Japan and EU relations, Japan's solution on the financial crisis

**Business or sector** governmental organization

## LANGUAGE SKILLS

Mother tongue

Bulgarian

Other language

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Japanese	C1	B2	B2	B2	B2
French	B2	B2	B1	B1	B1
Russian	B2	B2	B1	B1	B1
German	B1	B1	B1	B1	B1

CERTIFICATES:

1. English(6.5 IELTS ) taken 2009
2. Japanese (Japanese language Proficiency Test-4,3,2 levels
3. French (DELF B2 Diploma)
4. Russian-(B1 Сертификат русский язык повседневного общения)

## FELLOWSHIPS

09.2014-02.2016-MEXT Japanese Governments Scholarship for non-degree research

At Waseda University

07.2014-Sofia University Grant for participation at Fulbright International Summer School-  
PHD Forum

## JAPAN-RELATED TRAINEESHIPS

June-August 2008-Internship at JRP (Japan Return Program)-administrative assistant and supporter of Youth Summit 2008 in Japan- <http://jrp.nihongo.or.jp/>

November-December 2008-Internship in the Ministry of Foreign Affairs in Bulgaria-Asia, Australia, Oceania Directorate

1 st August -16 September 2009-JRP “Shinhakken Juku program” in Japan-a program involving short internships and visits in Japanese companies (NTT Communications, TOTO, JR, etc.) and Summit in Japanese Language organized by JRP (Japan Return Program)-<http://jrp.nihongo.or.jp/>

January-March 2013-internship with AIESEC student organization, Tokyo, Japan